



**MEASURE J TRAFFIC CONGESTION RELIEF AGENCY  
BOARD OF DIRECTORS**

**AGENDA**

**Tuesday, January 20, 2009  
4:00 p.m.**

**Danville Town Offices – Large Conference Room  
510 La Gonda Way, Danville, CA 94526**

*Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency Board of Directors regarding any item on this agenda will be made available for public inspection at the meeting and at the Danville Town Offices, 510 La Gonda Way, Danville, CA during normal business hours.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

**4. CONSENT CALENDAR**

- A. Approve Meeting Summary of December 16, 2008 Regular Meeting. (Attachment)
- B. Receive copy of letter to Carol Zilinskas regarding TRAFFIX Service. (Attachment)

**5. REPORTS AND PRESENTATIONS:**

- A. Presentation on Draft TRAFFIX Five-Year Financial Plan. (Attachment)

**6. PUBLIC HEARINGS: None**

**7. UNFINISHED BUSINESS: None**

**8. NEW BUSINESS**

- A. Adopt TRAFFIX Protest Procedures. (Attachment)
- B. Award an initial three-year service contract, with two one-year extensions at the option of the Agency, for Pupil Transportation Services. (Attachment)
- C. Award a consultant contract for Program Management Services for a sum not to exceed \$90,000.00. (Attachment)

MEASURE J TRAFFIC CONGESTION RELIEF AGENCY  
BOARD OF DIRECTORS – REGULAR MEETING AGENDA  
JANUARY 20, 2009

- D. Direct the Technical Advisory Committee to develop a fare program with specific fare incentives and collection mechanisms as it may be deemed appropriate to encourage the use of the TRAFFIX service, subject to final approval of the program by the Board.
- E. Authorize Board Chair to execute Cooperative Agreement No. 21S.02 between the Measure J Traffic Congestion Relief Agency (dba TRAFFIX) and the Contra Costa Transportation Authority for advance planning expenditures. (Attachment)
- F. Authorize Board Chair to execute a Memorandum of Understanding (MOU) between the Measure J Traffic Congestion Relief Agency (dba TRAFFIX) and the City of San Ramon regarding the oversight of advance planning expenditures related to Program Management Services. (Attachment)
- G. Authorize Board Chair to execute a Memorandum of Understanding (MOU) between the Measure J Traffic Congestion Relief Agency (dba TRAFFIX) and the Town of Danville regarding the continued management of advance planning expenditures and existing contracts associated with the development of the TRAFFIX Program. (Attachment)
- H. Authorize Program Manager to approve payment by the Town of Danville for invoices of expenditures (except as those described in Item 8G) necessary to set up program operations prior to the adoption of a TRAFFIX Program budget, up to the total amount of \$10,000.00, subject to the approval of the Technical Advisory Committee.
- I. Adopt Citizens Advisory Committee structure and composition. (Attachment)

**9. BOARD REPORTS: None**

**10. CLOSED SESSION: None**

**11. ADJOURNMENT**

Adjourn to next scheduled meeting date: March 17, 2009

MEASURE J TRAFFIC CONGESTION RELIEF AGENCY  
BOARD OF DIRECTORS – REGULAR MEETING AGENDA  
JANUARY 20, 2009

**CERTIFICATION**

I, Marie Sunseri, City Clerk of the Town of Danville, hereby certify that the foregoing agenda was posted for the noted meeting at the Danville Town Offices and the Danville Public Library in the Town of Danville 72 hours in advance.



Marie Sunseri, City Clerk, Town of Danville

*In compliance with the Americans with Disabilities Act, the Town of Danville will provide special assistance for disabled citizens on behalf of the Measure J Traffic Congestion Relief Agency. If you need special assistance to participate in this meeting, please contact the Town of Danville City Clerk at (925) 314-3388. Notification 48 hours prior to the meeting will enable the Town of Danville to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-35.104 ADA Title II]*