



**MEASURE J TRAFFIC CONGESTION RELIEF AGENCY  
BOARD OF DIRECTORS**

**Meeting Agenda**

**Tuesday, November 19, 2019**

**4:00 PM**

**San Ramon Valley Unified School District  
699 Old Orchard Road, Danville, CA 94526  
(Conference Room C)**

*Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at (925) 973-2649 during normal business hours.*

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Order of the Agenda**
- V. Consent Calendar**
  - A. Approve Summary of Actions from September 17, 2019 Meeting**
- VI. Reports and Presentations**
  - A. Receive Update on TRAFFIX Pass Sales, Marketing and Outreach**
  - B. Receive Update on TRAFFIX Operations**
    - B.1. Receive TRAFFIX Administrative Coordinator Report**
    - B.2. Receive First Student Location Manager Report**

**VII. Old Business**

- A. Receive Update** on Contra Costa Transportation Expenditure Plan
- B. Receive Update and Provide Input** on TRAFFIX Administrative Coordinator Limited-Term Position
- C. Review and Approve** Accounting Request for Approval (RFP) and Timeline

**VIII. New Business**

- A. Review** TRAFFIX Master Milestone Calendar
- B. Appoint** Board of Directors Audit Subcommittee
- C. Receive Verbal Update** on Routes, Polygons and Neighborhood Data

- IX. Adjournment:** The next scheduled meeting is Tuesday, January 21, 2020 at 4:00 PM at the San Ramon Valley Unified School District Office, 699 Old Orchard Road, Danville CA 94526.

**CERTIFICATION**

I, Cindy Fischer, Executive Assistant to Superintendent Rick Schmitt of the San Ramon Valley Unified School District, hereby certify that the foregoing agenda was posted for the noted meeting at the San Ramon Valley Unified School District, 699 Old Orchard Drive, Danville, 72 hours in advance.



In compliance with the Americans with Disabilities Act, the San Ramon Valley Unified School District will provide special assistance for disabled citizens. If you need special assistance to participate in this meeting, please contact Cindy Fischer at [cfischer@srvusd.net](mailto:cfischer@srvusd.net) Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-35.104 ADA Title II]