



**MEASURE J TRAFFIC CONGESTION RELIEF AGENCY**

**BOARD OF DIRECTORS**

**Special Meeting Agenda**

**Wednesday, April 22, 2020**

**4:00 PM**

**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.**

**ATTENTION: Directors, staff and the public may participate remotely via ZOOM at video address <https://zoom.us/j/98903121845> or by calling 1-669-900-6833 using Meeting ID 989 0312 1845.**

**Public Comment**

Public comment also may be submitted in advance of the meeting via email to [admin@ridetraffic.com](mailto:admin@ridetraffic.com) or, during the meeting, via text at 925-786-8558. Please indicate in your email or text the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the Directors before, and, as feasible, during the meeting.

*Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at (925) 786-8558 during normal business hours.*

- I. **Call to Order**
- II. **Roll Call**
- III. **Public Comment**
- IV. **Order of the Agenda**
- V. **Consent Calendar**
  - A. **Approve** Summary of Actions from January 21, 2020 Meeting and March 17, 2020 Special Meeting

**VI. Reports and Presentations**

- A. Receive Update** on TRAFFIX Pass Sales, Marketing and Outreach
- B. Receive Update** on TRAFFIX Operations
  - B.1. Receive TRAFFIX Administrative Coordinator Report**
  - B.2. Receive First Student Location Manager Report**

**VII. Old Business**

- A. Receive Verbal Update** on TRAFFIX Administrative Coordinator Limited-Term Position
- B. Approve Selection of Accounting Services Provider**

**VIII. New Business**

- A. Approve TRAFFIX Audit for Fiscal Year Ending June 30, 2019**
- B. Receive Verbal Report and Approve FirstView Implementation**
- C. Receive Verbal Report on School Closure and TRAFFIX Bus Service**
- D. Discuss and Approve Response to School Closure-Related Refund Requests**
- E. Approve 2020-2021 TRAFFIX Marketing Plan**

- IX. Adjournment:** The next scheduled meeting is Wednesday, May 19, 2020 at 4:00 PM via conference call (to be scheduled).

**CERTIFICATION**

I, Cindy Fischer, Executive Assistant to Superintendent Rick Schmitt of the San Ramon Valley Unified School District, hereby certify that the foregoing agenda was posted for the noted meeting at the San Ramon Valley Unified School District, 699 Old Orchard Drive, Danville, 24 hours in advance.



In compliance with the Americans with Disabilities Act, the San Ramon Valley Unified School District will provide special assistance for disabled citizens. If you need special assistance to participate in this meeting, please contact Cindy Fischer at [cfischer@srvusd.net](mailto:cfischer@srvusd.net) Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-35.104 ADA Title II