



## MEASURE J TRAFFIC CONGESTION RELIEF AGENCY

### BOARD OF DIRECTORS

#### Meeting Agenda

Tuesday, September 15, 2020

4:00 PM

**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A VIDEO/TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.**

Committee members, staff and the public may participate remotely via Zoom at <https://us02web.zoom.us/j/87494703724> or by calling (669) 900-6833 using Meeting ID # 874 9470 3724.

#### **Public Comment**

Public comment may be submitted in advance of the meeting via email to [admin@ridetrafix.com](mailto:admin@ridetrafix.com). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Board of Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the Board of Directors before, and, as feasible, during the meeting.

*Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at 925-973-2649 during normal business hours.*

- I. **Call to Order**
- II. **Roll Call**
- III. **Public Comment**
- IV. **Order of the Agenda**
- V. **Consent Calendar**
  - A. **Approve** Summary of Actions from July 28, 2020 Meeting
- VI. **Reports and Presentations**

A. **Receive** TRAFFIX Administrative Coordinator Report

B. **Receive** First Student Location Manager Report

**VII. Old Business**

A. **Receive Verbal Update** on 2020-21 SRVUSD Distance Learning

**VIII. New Business**

A. **Approve** Memorandum of Understanding between the City of San Ramon and TRAFFIX for the TRAFFIX Administrative Coordinator Position

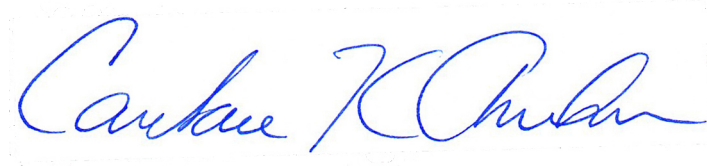
B. **Approve** TRAFFIX Document Retention Policy

C. **Approve** Amendment to Rules of the Board Regarding Meeting Quorums

D. **Approve** 2020-2021 TRAFFIX Marketing Plan

**IX. Adjournment:** Next meeting scheduled for November 17, 2020 via Zoom video/webinar.

I, Candace Andersen, Member of the Contra Costa County Board of Supervisors, hereby certify that the foregoing agenda was posted for the noted meeting at the County Offices 72 hours in advance.



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Candace Andersen, Board of Supervisors, Contra Costa County

In compliance with the Americans with Disabilities Act, the County of Contra Costa will provide special assistance for disabled citizens. If you need special assistance to participate in this meeting, please contact Robert Sarmiento at [Robert.Sarmiento@dcd.cccounty.us](mailto:Robert.Sarmiento@dcd.cccounty.us). Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-35.104 ADA Title II]