



MEASURE J TRAFFIC CONGESTION RELIEF AGENCY

TRAFFIX Board of Directors Special Meeting

Summary of Actions

Tuesday, December 8, 2020

3:00 PM

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A VIDEO/TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Committee members, staff and the public may participate remotely via Zoom at <https://us02web.zoom.us/j/2641785183> or by calling 1 669 900 6833 using Meeting 264 178 5183.

Public Comment

Public comment may be submitted in advance of the meeting via email to admin@ridetraffic.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Technical Advisory Committee before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the TRAFFIX Board of Directors before, and, as feasible, during the meeting.

Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Technical Advisory Committee regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at 925-973-2649 during normal business hours.

- I. **Call to Order** Director Rachel Hurd called the meeting to order at 3:08 PM
- II. **Roll Call Roll Call** Vice Chair Renee Morgan (Town of Danville), Director Newell Arnerich (Town of Danville), Director Sabina Zafar (City of San Ramon), Director Dave Hudson (City of San Ramon), Director Rachel Hurd (SRVUSD), Robert Sarmiento (Contra Costa County), Andy Dillard (Town of Danville), Lisa Bobadilla (City of San Ramon), Henry Cooper (First Student), Michael Conneran (TRAFFIX Attorney), Christopher George (SRVUSD), Megan Wilkerson (TRAFFIX Administrative Coordinator). Absent: Danny Hillman (SRVUSD), Chair Candace Andersen (Contra Costa County), Greg Marvel (SRVUSD).nu
- III. **Public Comment** None Received

IV. Order of the Agenda

V. New Business

A. **Approve** rescission of Resolution 2020-01 and **Adopt** Resolution No. 2020-03 to approve the TRAFFIX Pass Rate Schedule for the 2020-2021 School Year

Ms. Wilkerson outlined the bus pass fare schedule for the remained of the 2020-2021 school year. Elementary students will be riding the bus 4 days a week in an AM/PM Cohort bell schedule. The fare for those students will be \$172.00. Middle and High school students will take the bus two days a week in a rotating A/B Cohort bell schedule. All Mondays will be remote. The middle school pass fare will be \$88.00 and the high school fare at \$100.00. This directly reflects the total number of in-person instruction for students returning to school on January 5, 2021. The original pass fare for elementary and middle was \$395 and \$450 for high school. Ultimately it breaks down to \$2.19/day for elementary and middle and \$2.50/day for high school.

Mr. Conneran commented that this resolution also takes into consideration that if the students do not return to campus on January 5, 2021, the pass fare (for the actual reflection of in-person instruction) may be adjusted accordingly without further approval from the Board.

Director Arnerich commented that the methodology for pass sales was discussed appropriately. Director Hudson asked about the schedule and if all the holidays, breaks and other adjustments have been accounted for in the remainder of the 2020-2021 school year. Ms. Wilkerson replied that all Monday's are remote learning days, and that all holidays and breaks were taken into account when calculating the pass fare.

Director Hurd requested that the marketing materials used for promotion of the passes use "pro-rated" rates to help parents understand why the dollar amount differs based on which pass their student receives. Ms. Wilkerson agreed to add said verbiage on the "General Interest List Survey," which she will be completing this week after this meeting is adjourned. The survey will explain the pass fare and also capture information from parents on which routes will be desired on January 5, 2021.

Director Zafar asked if the School District the cohort schedules have been finalized. Director Hurd responded that the District is moving forward with their plan to reopen January 5, 2021. If anything changes, this resolution will reflect the new number of days that students will have in-person instruction. Ms. Wilkerson commented that the process will be: 1) approval of bus rates, 2) the survey, and 3) waiting until SRVUSD alerts parents of their student's cohort. She stated that she can not sell passes until the cohorts are decided

because there are different routes and capacity issues that will need to be met.

Mr. George will forward Ms. Wilkerson the address information for hybrid schedules. Cohort decisions will be the last piece of the puzzle to be completed for the students schedules.

Ms. Wilkerson will email the survey, which will be a basic four-question survey about identifying routes. Results will be available next week, on December 15, 2020.

Motion to approve by Director Arnerich, Second by Director Hudson. Passed 5-0, Absent: Chair Candace Andersen

VI. Adjournment: Director Hurd adjourned the meeting at 3:17 PM.