



2022-2023 POLICY AND PROCEDURE FOR RIDERS AND DRIVERS

DRIVER SELF CHECK

Drivers will self-check on an honor system. If drivers show any signs or symptoms of being sick, they need to stay at home. Drivers will also be asked a series of self-check questions when they log into the First Student Computer Program at minimum twice a day.

DRIVER PPE/REPLENISH

All drivers will receive a “go Bag” of PPE. Items will include:

- Adult Face Masks
- Gloves
- Plastic Trash Bags

DRIVER CLEANING PROCESS/PROTOCOL

1. All roof vents in buses will be open at all times to increase ventilation. Windows will be open as weather permits.
2. Drivers will have access to spray bottles (or foggers) with disinfectant solution and paper towels.
3. Drivers will be trained on disinfecting the buses via video/PowerPoint and hands on training.
4. Additional spray bottle, foggers, and PPE will be housed onsite at the Concord First Student location and will be available to the drivers as needed.

IF A DRIVER SUSPECTS A STUDENT IS SHOWING SIGNS OF BEING SICK:

The drivers will have the student board the bus and the driver will assign a seat for that student and maintain 3 feet of physical distancing from the other students. The driver will immediately call Dispatch to inform them that they will need an administrator at the school site upon arrival. The driver will unload that student last to address concerns about the student and then surrender him/her to the administrator.