



**MEASURE J TRAFFIC CONGESTION RELIEF AGENCY  
TECHNICAL ADVISORY COMMITTEE**

**Meeting Agenda**

**Wednesday, April 15, 2020**

**11:00 AM**

**Webex Conference Call  
(The public is invited to call in)  
Call In Number: 408-418-9388  
Meeting Access Code: 622 752 500**

*Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Technical Advisory Committee regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at (925) 786-8558 during normal business hours.*

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Order of the Agenda**
- V. Consent Calendar**
  - A. Approve Summary of Actions from March 11, 2020 Meeting**
  - B. Approve TRAFFIX Monthly P&L Statements from February 2020 and March 2020**
- VI. Reports and Presentations**
  - A. Receive Update on TRAFFIX Pass Sales, Marketing and Outreach**
  - B. Receive Update on TRAFFIX Operations**
    - B.1. Receive TRAFFIX Administrative Coordinator Report**
    - B.2. Receive First Student Location Manager Report**

**VII. Old Business**

- A. Receive Verbal Update on FirstView Implementation Status**
- B. Receive Verbal Update on TRAFFIX Administrative Coordinator Limited-Term Position**
- C. Recommend Selection of Accounting Services Provider**

**VIII. New Business**

- A. Discuss and Establish 2020-2021 Bus Pass Sales Schedule and Process**
- B. Discuss and Recommend Response to School Closure-Related Refund Requests**
- C. Receive Report on 2020-2021 School Bus Pass Design Contest**
- D. Receive on School Bus Driver Appreciation Day on April 28, 2020**

**IX. Approve TRAFFIX Board of Directors Meeting Agenda for April 21, 2020**

**X. Adjournment: The next scheduled meeting is Wednesday, May 6, 2020 at 11:00 AM.**

**CERTIFICATION**

I hereby certify that the foregoing agenda was posted for the noted meeting at the City of San Ramon, 7000 Bollinger Canyon Road, San Ramon, CA, 72 hours in advance.

  
Christina Franco, City Clerk

*Dated: April 2, 2020*