



**MEASURE J TRAFFIC CONGESTION RELIEF AGENCY
TECHNICAL ADVISORY COMMITTEE**

Meeting Agenda - REVISED

Wednesday, May 13, 2020

11:00 AM

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A VIDEO/TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Committee members, staff and the public may participate remotely via Zoom at <https://zoom.us/j/96989807050> or by calling 1 669 900 6833 using Meeting ID 969 8980 7050.

Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Technical Advisory Committee regarding any item on this agenda will be made available for public inspection electronically. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at (925) 786-8558 during normal business hours.

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- I. Call to Order
 - II. Roll Call
 - III. Public Comment
 - IV. Order of the Agenda
 - V. Consent Calendar
 - A. Approve Summary of Actions from April 15, 2020 Meeting
 - B. Approve TRAFFIX Monthly P&L Statements from March 2020
 - VI. Reports and Presentations
 - A. Receive Update on TRAFFIX Pass Sales, Marketing and Outreach
 - B. Receive Update on TRAFFIX Operations
 - B.1. Receive TRAFFIX Administrative Coordinator Report

B.1.1. Introduction of New TRAFFIX Administrative Coordinator Megan Wilkerson

B.2. Receive First Student Location Manager Report

VII. Old Business

- A. Receive Verbal Update on School Closures and Refund Processing
- B. Receive Verbal Update on Transition to New TRAFFIX Administrative Coordinator
- C. Receive Verbal Update on 2020-2021 School Bus Pass Design Contest
- D. Discuss 2020-2021 Bus Pass Sales Schedule and Process

VIII. New Business

- A. Recommend Approval of 2020-2021 Citizen Advisory Committee (CAC) Members
- B. Discuss 2020-2021 TRAFFIX Financial Plan
- C. Discuss 2020-2021 TRAFFIX Leadership Meeting Schedule

IX. Approve TRAFFIX Board of Directors Meeting Agenda for May 19, 2020

- X. **Adjournment:** The next scheduled meeting is Wednesday, June 3, 2020 at 11:00 AM via Zoom video/teleconference. Details forthcoming.

CERTIFICATION

I hereby certify that the foregoing agenda was posted at the City of San Ramon, 7000 Bollinger Canyon Road, San Ramon, CA, 72 hours in advance of the noted meeting.


Christina Franco, City Clerk

Dated: May 7, 2020

In compliance with the Americans with Disabilities Act, the City of San Ramon will provide special assistance for disabled citizens. If you need special assistance to participate in this meeting, please contact the San Ramon City Clerk's Office at CityClerk@sanramon.ca.gov. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28CFR 35.102-35.104 ADA Title II]