



**MEASURE J TRAFFIC CONGESTION RELIEF AGENCY
CITIZEN ADVISORY COMMITTEE**

Summary of Actions

Tuesday, February 9, 2021

11:00 AM

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A VIDEO/TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Committee members, staff and the public may participate remotely via Zoom at <https://us02web.zoom.us/j/2641785183> or by calling 1-669-900-6833 using Meeting ID 264 178 5183.

Public comment may be submitted in advance of the meeting via email to admin@ridetraffic.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Citizen's Advisory Committee before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the Citizen's Advisory Committee before, and, as feasible, during the meeting.

Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Citizens Advisory Committee regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at (925) 973-2649 Monday through Friday between 7:00am and 3:30pm.

- I. Call to Order** Chair Margret Roobol called the meeting to order at 11:04 AM
- II. Roll Call-** Chair Margret Roobol (Cal High), Vice Chair Sherri Draper (San Ramon Rep), Robert Sarmiento (Contra Costa County Representative), Sarah Evans (Pine Valley), Breyana Brandt (Vista Grande), Cliff Buxton (Town of Danville), Grace Moy-Gyotoku (Contra Costa County D2), Anna Win (Monte Vista HS), and Megan Wilkerson (TRAFFIX Administrative Coordinator).
- III. Public Comment-** None received.
- IV. Order of the Agenda-** No Change
- V. Consent Calendar**

Motion to Approve by Ms. Roobol, Second by Ms. Draper. Vote 7-0

A. Approve Summary of Actions from November 8, 2020 Meeting

VI. Reports and Presentations

A. Receive Update on TRAFFIX Program Status

Ms. Wilkerson updated the CAC the routes that will be available. Due to COVID and the change in the SRVUSD bell schedules. Unfortunately, all 39 existing routes will not be offered since the routes cannot be tiered with middle and elementary routes. Ms. Wilkerson showcased the 4 elementary routes that will be starting. The routes will include an AM and PM route for Green Valley and Vista Grande schools only until more resources become available.

Unfortunately, there was not enough demand at the San Ramon elementary schools. The intent will be that secondary schools will open when the county enters the red tier. If there is no return to campus, the buses may be allocated to other schools as needed.

The schedules proposed from the district were presented to The CAC, and also the routes that have been targeted for Los Cerros and Pine Valley middle schools. There will be 4 Los Cerros routes, LC1, LC4, LC5, and LC8, and two routes for Pine Valley PV15 and PV16.

Middle school routes will remain on hold until all students will be returning to campus.

All high school routes will be returning for the remainder of the 2020-2021 school year. The schedules will reflect the bell schedule from SRVUSD. Only 12 rows will be sold, siblings will be able to sit together. Ms. Wilkerson will be touching base with each parent who purchases a pass. The limited capacity and assigned seating will enforce the social distancing guidelines and help with contact tracing. If a student is absent, the protocol for follow up and COVID exposure will be enforced.

Chair Roobol asked that Ms. Wilkerson put together a blurb for each school to promote the program and get the word out about pass sales starting. February 11 at 7PM will begin elementary pass sales, service will resume February 17, 2021 and will be \$120 for elementary students.

Ms. Wilkerson asked the CAC to review the Policy and Procedure documents and promote on line and through the websites. DocuSign will be used for these documents and kept on file for future use.

Sanitation will take place in between cohort changes or at the end of the PM departure route. Since the schedule for elementary is too close, we will have buses provided and they will be disinfected between cohort changes from AM to PM.

Bus drivers are excited and have been paid during the pandemic. The Board extended the contract with Addendum #3, which will continue to pay the drivers until June 3, 2021 if school does not resume in person.

Buses have signage on social distancing and the bands are on seats that will not be used to promote social distancing. Grace asked about hand sanitizer on the bus. Ms. Wilkerson explained that due to the high alcohol content, it will not be provided on the bus, but students will be asked to bring their own and use it daily.

Anna asked about social bubble and if that will be allowed on the bus. Ms. Wilkerson commented that at this time TRAFFIX is only allowing siblings to sit together. Bus passes will be sold on a one-time charge, not monthly.

B. Receive Update on TRAFFIX Operations

First View has been placed on hold, however with pass sales coming available we will be opening to parents on the routes. This will help parents stay connected and see if the bus is on time or late.

Ms. Roobol commented about the cameras and asked about if there was more than one camera. Also asked about the storage on the cameras and if it would be helpful with contact tracing. Ms. Wilkerson mentioned she would touch base with Mr. Cooper about this topic.

Mr. Sarmiento commented that there are actually two cameras on the bus. Ms. Roobol brought up that parents/cars would speed by the buses and this could be a way to find out who is doing this.

Ms. Draper asked about protocol if students were not riding the bus. Ms. Wilkerson mentioned that she can encourage parents to contact the program to let them know if their student will not be riding the bus.

Go-bags will be on all buses. These bags include gowns, gloves, face shield, and extra face masks. Drivers have anti-fog lens spray that will be available so there won't be an issue.

Ms. Roobol asked about the stops on the routes and if that will change. Ms. Wilkerson let the CAC know that routes will not be changed until capacity is met or on an as-needed basis.

Ms. Wilkerson agreed to mark the sidewalk and work with each school site to ensure while students are waiting to get on the bus, they can remain safe.

VII. Old Business

A. Discuss School Closure Impact on TRAFFIX Program

The largest impact on the program is the reduction from 39 to 24 routes. Financially has been afloat with the increase in the sales tax revenue. The TRAFFIX Board has done a great job keeping money in the reserve policy so that if funds needed to be allocated to cover the cost, money would be available.

Ms. Draper asked if there were regulations about how the money will be allocated to the different schools and cities. Mr. Sarmiento explained that CCTA allocated 60% of the sales tax for Measure J, and the program gets a portion of that will go to TRAFFIX. During the pandemic the funds will be allocated to the resources needed at the time. This is a short term scenario and the goal will be to move forward and resume when students return to campus.

Mr. Buxton commented that the program will also need to consider all schools in the district and where the demand for traffic relief will be.

Chair Roobol asked about the plan for fall, if the plan will be to reinstate all routes, or see what happens with the population going back in person. Ms. Wilkerson commented the goal would be to reinstate all routes to all 11 schools, utilizing the 39 routes on the 24 buses, however there will be a lot to be determined before then.

VIII. New Business

A. Receive Citizen Advisory Committee (CAC) Concerns, Comments, Questions

Ms. Roobol asked again for a blurb for each school to promote the TRAFFIX Program. This will be easier for everyone to get into the newsletter.

Ms. Wilkerson will send these out to the CAC.

IX. Adjournment: Chair Roobol adjourned the meeting at 11:56 AM.