# MEASURE J TRAFFIC CONGESTION RELIEF AGENCY

**BOARD OF DIRECTORS**

# Meeting Agenda

# Monday, November 21, 2022

## **3:30 PM TELECONFERENCE**

Assembly Bill 361 suspends certain provisions of the Brown Act, allowing public meetings to be held by teleconference. As a precaution to protect the health and safety of staff, officials, and the general public. Committee Members will not be physically in attendance, but will be available via video conference. There will be no physical location for members of the public to participate in the meeting. We encourage members of the public to access the meeting online using Zoom.

Committee members, staff and the public may participate remotely via Zoom :

Join Zoom Meeting

[https://cityofsanramon.zoom.us/j/93639093817](https://cityofsanramon.zoom.us/j/93639093817%20)

Meeting ID: 936 3909 3817

One tap mobile

+16699006833,,93639093817# US (San Jose)

+16694449171,,93639093817# US

Written public comment may be submitted in advance of the meeting via email to [admin@ridetraffix.com](mailto:admin@ridetraffix.com). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the TRAFFIX Board of Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the TRAFFIX Board of Directors before, and, as feasible, during the meeting.

*Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at 925-553-6253 during normal business hours.*

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Order of the Agenda**
5. **Consent Calendar**
   1. **Approve** a Resolution of the Board of Directors of the Measure J Traffic Congestion Relief Agency declaring that meetings will continue to be held via teleconference
   2. **Approve** the Summary of Actions from September 19, 2022 Meeting
6. **Reports and Presentations**
   1. **Receive Update** from Administrative Coordinator on Pass Sales, Marketing and Outreach
   2. **Receive** **Update** from Administrative Coordinator on TRAFFIX Operations
   3. **Receive** First Student Location Manager Report
7. **Old Business**
   1. **Review** Milestone Calendar
8. **New Business** 
   1. **Appoint** Audit Subcommittee (TRAFFIX Audit Scheduled Dec. 12, 2022 )
   2. **Approve** release of RFP/RFQ for Consultant Services to conduct a traffic congestion and school site circulation analysis for the TRAFFIX Program
9. **Adjournment:** The next scheduled meeting is Monday, January 17, 2023 at 3:00 PM.

**CERTIFICATION**

I hereby certify that the foregoing agenda was posted at the City of San Ramon, 7000 Bollinger Canyon Road, San Ramon, CA 72 hours in advance of the noted meeting.

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Christina Franco