



## MEASURE J TRAFFIC CONGESTION RELIEF AGENCY BOARD OF DIRECTORS

Special Meeting Agenda MONDAY December 18, 2023

4:00 – 5:00 PM

San Ramon Valley Unified School District Office  
699 Old Orchard Drive  
Danville, CA 94526

Written public comment may be submitted in advance of the meeting via email to [admin@ridetraffic.com](mailto:admin@ridetraffic.com). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the TRAFFIX Board of Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the TRAFFIX Board before, or, as feasible, during the meeting.

*Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda that is not already included in the agenda packet will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at 925-553-6253 during normal business hours.*

- I. **Call to Order** – Chair Bratt called the meeting to order at 3:34 pm.
- II. **Roll Call** – Chair Bratt asked Kellie Fahey to conduct roll call.  
Present: Director Laura Bratt (SRVUSD), Supervisor Candace Andersen (CCTA), Director Rachel Hurd (SRVUSD), Director Karen Stepper (Danville), Director Newell Arnerich (Danville), Chris Weeks (San Ramon), Andy Dillard (Danville), Adam Cleary (Danville), Robert Sarmiento (Contra Costa County), Michael Conneran (TRAFFIX attorney), Kellie Fahey (Administrative Coordinator)  
**Absent:** Director Rubio
- III. **Public Comment** - None
- IV. **Order of the Agenda** – No changes to the agenda

**V. Consent Calendar – Nothing to Approve**

**VI. Reports and Presentations**

**a. Receive Presentation on School Traffic Congestion Analysis (TJKM Consultants)**

Senior Transportation Engineer Anna Vickroy, from TJKM presented the final draft of the Level of Service Analysis.

The primary goal of the analysis is the reduction of traffic congestion. Three main areas were studied.

1. Traffic Congestion – This process was performed through a quantitative process by determining the average intersection traffic congestion.
2. School Site Circulation – Based on physically observing the traffic circulation at the morning drop-off and afternoon pickup.
3. Outline existing bus service and identify potential bus service improvements, using area maps with student residence and enrollment projections.

Sixty-Five intersections were observed between the thirty-three schools within the San Ramon Valley School District. The observations were made March – April of 2023 on typical non-rain school days.

Director Arnerich asked what methodology was used to measure the LOS of each intersection and were the bell times taken into account. The answer to this question was that the data was collected during “peak-of-the peak” two-hour window of morning and afternoon drop off and pickup based on bell schedule times.

Many factors were observed and noted during school site circulation and congestion observation:

- Length and duration of queue in driveway
- Friction of pedestrian vs. vehicle crossover
- Passenger drop-off procedures
- Quality of driver behavior and rules followed

Future enrollment estimates were based on historic, as well as, current and projected enrollment trends. This was based on a five year period from 2022 – 2028.

The three schools where the highest levels of congestion at drop-off and pickup were observed :Cal High School, Coyote Creek Elementary and Dougherty Valley High School.

#### Summary and Suggestions\*\*

1. Maintain bus service to the schools that currently are being served by TRAFFIX.
2. Consider expanding bus service/routes at the following schools:
  - Coyote Creek Elementary
  - Pine Valley Middle School
  - California High School
  - Monte Vista High School
3. Implement new bus routes to the following school (ranked in order):
  - Gale Ranch Middle School
  - Golden View Elementary
  - Rancho Romero
  - Dougherty High School
  - Sycamore Valley Elementary
  - Iron Horse Middle School
  - Windemere Ranch Middle School

\*\*Note: This study and its recommendations are not a financially constrained.

#### **V11. New Business**

##### **a. Receive Update** on First Student Contract Extension

Upon the direction of the Board of Directors, this item will be discussed in a separate Ad Hoc Committee meeting. The committee will consist of TAG and Directors Bratt, Arnerich and Perkins.

**Adjournment:** The next scheduled meeting will be Monday, January 22, 2024 at 3:00pm at the San Ramon Valley Unified School District Office, 699 Old Orchard Drive, Danville, CA. The agenda will be posted 72 hours in advance of the noted meeting.

**CERTIFICATION**

I hereby certify that the foregoing agenda was posted at the San Ramon Valley Unified School District Office, 699 Old Orchard Drive, Danville, CA 72 hours in advance of the noted meeting.

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Ilana Israel Samuels, Director, Communications &  
Community Relations San Ramon Valley Unified  
School District

