



MEASURE J TRAFFIC CONGESTION RELIEF AGENCY BOARD OF DIRECTORS

Meeting Agenda MONDAY March 18, 2024

3:30 PM

**San Ramon Valley Unified School District Office
699 Old Orchard Drive
Danville, CA 94526**

Written public comment may be submitted in advance of the meeting via email to admin@ridetraffic.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the TRAFFIX Board of Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the TRAFFIX Board before, and, as feasible, during the meeting.

Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda that is not already included in the agenda packet will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at 925-973-2649 during normal business hours.

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Order of the Agenda**
- V. Consent Calendar**
 - a. Approve** the Summary of Actions from January 22, 2024 Meeting

- VI. Old Business**
 - a. Receive and Approve** the TRAFFIX Audit Fiscal Year ending June 30, 2023
 - b. Approve the Level of Service Analysis** conducted by TJKM Consulting

VII. Reports and Presentations

- a. **Receive Update** prepared by Administrative Coordinator on Pass Sales, Operations, Marketing and Outreach
- b. **Receive** First Student Location Manager Report

VIII. New Business

- a. **Review and Approve** the Mid Year Budget
- b. **Review and Approve** 2024 Spring Promotion for Bus Pass Sales
- c. **Review and Approve** one year contract extension with First Student
- d. **Discuss and Approve** the TRAFFIX Bus Pass Fare Rate Schedule for the 2024/2025 school year
- e. **Discuss** Potential investment of TRAFFIX reserve funds
- f. **Review and Approve** 2024-2025 TRAFFIX Marketing and Outreach Plan

Adjournment: The next scheduled meeting is Monday, May 20, 2024 at 3:30pm at the San Ramon Valley Unified School District Office, 699 Old Orchard Drive, Danville, CA. The agenda will be posted 72 hours in advance of the noted meeting.

CERTIFICATION

I hereby certify that the foregoing agenda was posted at the San Ramon Valley Unified School District Office, 699 Old Orchard Drive, Danville, CA 72 hours in advance of the noted meeting.

Ilana Israel Samuels

Ilana Israel Samuels, Director, Communications &
Community Relations San Ramon Valley Unified
School District