



MEASURE J TRAFFIC CONGESTION RELIEF AGENCY BOARD OF DIRECTORS MEETING

**Monday, May 19, 2025
3:30 PM**

**District II
Supervisor's Office
309 Diablo Road
Danville, CA 94526**

Written public comment may be submitted in advance of the meeting via email to admin@ridetraffic.com.

Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the TRAFFIX Board of Directors before or during the meeting. Please submit public comments as soon as possible so that they can be provided to the TRAFFIX Board of Directors before, and, as feasible, during the meeting.

Any document provided to a majority of the members of the Measure J Traffic Congestion Relief Agency (TRAFFIX) Board of Directors regarding any item on this agenda will be made available for public inspection at the meeting. Members of the public may arrange to view documents after the meeting by calling the TRAFFIX Administrative Coordinator at 925-973-2649 during normal business hours.

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Order of the Agenda**
- V. Consent Calendar**
 - A. Approve** the Summary of Actions from March 17, 2025 Meeting Minutes
- VI. Reports and Presentations**

A. Receive update from the Administrative Coordinator on Pass Sales, Operations, Marketing, and Outreach

B. Receive First Student Location Manager Report

VII. Old Business

A. Receive update on the winner of the Bus Pass Design Contest

VIII. New Business

A. Review and **Accept** TRAFFIX Audit for the fiscal year ending June 30, 2024

B. Nominate and **Elect** TRAFFIX Chair and Vice Chair for the 2025/26 School Year

C. Receive and **Approve** TRAFFIX meeting schedule for the 2025/26 School Year

D. Review and **Approve** rate change with JJACPA for accounting services

E. Review and **Approve** rate change with Hanson Bridgett for legal services

F. Adopt Memorandum of Understanding between TRAFFIX and the San Ramon Valley Unified School District to provide school bus transportation for the 2025/26 School Year

G. Adopt Memorandum of Understanding between the City of San Ramon and TRAFFIX to extend the TRAFFIX Administrative Coordinator Position for a 5-Year Term

H. Discuss Assembly Bill 2561 RE: Public Hearings on Staff Vacancies

I. Review and **Adopt** 2025/26 FY TRAFFIX Financial Plan

Adjournment: The next scheduled meeting is Monday, **July 21, 2025**, at **3:00 PM**, location TBD.

CERTIFICATION

I hereby certify that the foregoing agenda was posted at 309 Diablo Rd., Danville, CA, 72 hours before the noted meeting.



Candace Andersen
District II Supervisors' Office